



Appointment No-Show Policy

Quality care for our patients is our priority. Please take a few minutes to review our no-show policy and sign at the bottom of the form.

If you have any questions, please let us know.

Definition of a “No-Show” Appointment:

Pinnacle Psychiatry defines a “no-show” appointment as any scheduled appointment in which the patient either:

- Does not arrive to the appointment
- Cancels with less than 24 hours’ notice
- Arrives more than 10 minutes late and is consequently unable to be seen

“No-show appointments” have a significant negative impact on our practice and the healthcare we provide to our patients. When a patient “no-shows” a scheduled appointment the following may result in that no-show:

- Potentially jeopardize the health of the “no-showing” patient
- It is unfair (and frustrating) to other patients that would have taken the appointment slot
- Disrespects not only the provider’s time, but also the time of the entire clinic staff

Consequences of “No-Show” Appointments

1. If you miss 2 or more appointments within a year you will be dismissed from the clinic.
2. Any “No-Show” appointment will be charged \$100.00. (This fee will not be billed to your insurance. It will be collected upfront before your next appointment.)

I have read and understand Pinnacle Premier Psychiatry’s “no-show” policy as described.

Patient Signature: _____ Date: _____